![SEFTC – Southeast Florida Transportation Council logo]

Regional Transportation
Technical Advisory Committee (RTTAC)

Meeting Agenda

January 12, 2011 – 2:30 PM

Broward MPO Board Room,

Trade Center South 100 West Cypress Creek, Suite 850

Fort Lauderdale, FL

I   Call to Order

II   November 17, 2010 Meeting Notes

III   Regional Report

IV   Sustainable Communities HUD Grant

V   January 24, 2011 SEFTC Meeting Proposed Agenda Items

VI   RTTAC Modeling Subcommittee

VII   Regional Performance Measures Update

VIII   Other Business

IX   RTTAC 2011 Calendar

X   Next RTTAC Meeting – February 16, 2011

XI   Adjournment

Regional Transportation
Technical Advisory Committee (RTTAC)

November 17, 2010 Meeting Notes

The following is a summary of the RTTAC meeting held on November 17, 2010.

MEETING TIME AND LOCATION
SFRTA, 1:30 p.m.

MEETING ATTENDEES
1. Randy Whitfield, Palm Beach MPO, rwhitfie@pbcgov.com
2. Paul Flavien, Broward MPO, flavienp@browardmpo.org
3. Wilson Fernandez, Miami-Dade MPO, Wilson@miamidade.gov
4. Jonathan Roberson, BCT, jroberson@broward.org
5. Ken Jeffries, FDOT D6, ken.jeffries@dot.state.fl.us
6. Lois Bush, FDOT D4, lois.bush@dot.state.fl.us
7. Shi-Chiang Li, FDOT D4, shi-chiang.li@dot.state.fl.us
8. Joseph Quinty, SFRTA, quintyj@sfrta.fl.gov
9. Chris Heshmati, SFRPC, cheshmati@sfrpc.com
10. Arlene Davis, Port Everglades, ardavis@broward.org
11. Andrew Velasquez, Florida Turnpike, Andrew.velasquez@dot.state.fl.us
12. Kim Delaney, TCRPC, kdelaney@tcrpc.org
13. Susanna Guzman-Arean, Miami-Dade Transit, sga@miamidade.gov
14. Jessica Josselyn, Kittelson & Associates, Inc., jjosselyn@kittelson.com
15. Phill Worth, Kittelson & Associates, Inc., pworth@kittelson.com

MEETING NOTES
The following is a summary of the key points discussed at the meeting. The comments have been organized by agenda topic. <u>Underlined</u> text highlights deadlines/schedules/and motions.

I)   Call to Order
         Randy Whitfield called the meeting to order.

II)   September 15, 2010 Meeting Notes
         The meeting minutes were approved with no changes.

III) Regional Performance Measures

Phill Worth and Jessica Josselyn from Kittelson & Associates discussed with the RTTAC the contracted regional performance measures task. In relation to this task, Phill Worth specifically asked the group three items: (1) What they thought of in terms of regional performance measures?, (2) What agencies they thought of as good examples for performance measurement? and (3) What kinds of coordination efforts they thought were appropriate to monitor?

Lois Bush stated that the 2008 Regional Report should be used as a starting point. She highlighted that the region needs to track outcomes versus just activities.

Randy Whitfield stated that we should be monitoring performance measures for items that the MPO has authority over. He also noted that expectations should be managed in terms of how quickly (or slowly) we can expect to see change for certain measures (such as land use). The group needs to understand things we can affect and the degree to which we can affect them.

Kim Delaney asked what frequency Kittelson was suggesting to monitor the performances. Phill Worth stated that they were initially thinking annually. Kim stated that some measures are appropriate for annual monitoring while others may be more appropriate on a 3 to 5 year timeframe (such as land use measures). Overall, it was suggested that short-term and long-term measures be prepared.

Joe Quinty referenced the RTA Performance Measurement Report as a good resource for strong performance measures. One example he stated was the percentage of employees served by premium transit.

In terms of land use, Jonathan Roberson referenced the Broward Livability initiative. Randy Whitfield noted TOD support language that his MPO has prepared for City Policy use.

Kim Delaney stated that coding and mapping certain land use transactions may be useful (bank acquisitions versus non-bank acquisitions) where the delta values are shown over time. She also highlighted that if the region decides to track policy land use changes, we need to be aware of the fact that all code should have been updated to include transit supportive land use language per DCA directive. What we would ideally want to track are the specialty languages in the plans or land development regulations (i.e., transit overlay zones – map the boundaries and how they correlate with transit investments).

Shi-Chiang Li noted that since the planning and zoning amendments are reviewed by MPOs, we may be able to track and monitor information through that avenue.

Arlene Davis noted that we need to be aware of what is planned versus what is being implemented; noting that the economy has negatively impacted what ultimately gets built.

Kim Delaney noted that a longitudinal study would be helpful. Once the market opens up, it would be valuable to see how transit investments are made. We want to track and

monitor if they are being implemented in a organized, concentrated, strategic way versus spread throughout the region in a non-organized fashion.

Lois Bush noted she has the TOD Framework latest version for reference. She also noted that the region needs a common gauge for which performance can be measured against. The Broward Livability Initiative was referenced again as an example.

Randy Whitfield stated the common LRTP performances measures among the three MPO's should be looked at and used in the regional performance measurement report. He also noted that GHG measures are going to be necessary.

Joe Quinty noted that the timing of data availability should be taken into consideration when selecting short- and long-term measures.

Lois Bush stated that the exercise should also take into account futuristic ways data will be collected.

Joe Quinty stated that a measure indicating how our process is working should be included. An example he gave was 'What federal grants has the region been granted over the past x years?'. Also any other discretionary program funds that the region has received would be noteworthy to track. It was noted that we may also monitor port activities, airport enplanements, and freight tonnage in the assessment.

Andrew Velasquez noted that the Turnpike and Districts have freeway performance measurement data that can be used in the system report (i.e., travel time).

Some activity-based performance measures that were discussed included: Number of ITS projects per year; Number of Open Road Tolling installations per year.

IV) **Sustainable Communities HUD Grant**
Lois Bush gave the following update to the group on the HUD grant:

> We received notification on October 14, 2010 that the region was awarded a $4.25 Million grant. Currently, the region is waiting on feedback from HUD regarding the budget and work plan. The agreement may be signed as early as December 2010. The region is going to conduct a national search for a Project Director and Project Manager. Eight categories are included in the plan, one of which is transportation.

> The Project Manager search will occur in mid 2011. The website is already up and running and the project steering committee is being established. The work program budget and modeling tools will be determined by mid 2011.

Randy Whitfield noted that he is concerned with multiple agencies producing multiple sets of data for different uses over the next several years. He stated that the region needs to quickly come to an agreement with what database is going to be used and for what purposes so that both the HUD work and the 2040 Plan updates are consistent.

Shi-Chiang Li noted that there are two kinds of data: existing and projected. We need to determine what the region is going to come up with and populate that information into the scenario analysis (which will be based on public involvement and stakeholders). How we decide to grow will alter how the data and databases come about. The HUD model should be completed in 2012, which is when the LRTP update will begin.

Randy Whitfield stated that he wants staff to be looking at the attraction side of the equation now while we have the opportunity. He stated that MIT was in the region the prior week presenting in Plantation on 2060 climate change scenarios and that we should obtain that information. He noted that everyone in the region, whether transportation, water, etc., has to be working from the same population projections in all activities.

Wilson Fernandez stated that Miami is currently creating scenarios for sustainability that will dovetail well into early phases of the HUD grant work. He let the group know that the work will be done by December 2011.

Kim Delaney highlighted the need that datasets be coordinated.

Shi-Chiang Li stated that the clearer we define the desired outcome, the better we can articulate important measures to see if we are on the right track.

Randy stated that the region should consider hiring a project management firm rather than just a person.

Wilson Fernandez asked if the region will be going back to the letters of commitment given in the application. Lois Bush responded that most of the resource needs are data related, but that the agencies should expect that money will be asked for if/when needed.

V)   September 27, 2010 SEFTC Meeting Overview
Randy Whitfield gave the group a brief overview of the September 27, 2010 SEFTC meeting. After he noted the agenda items that were discussed a discussion on the TRIP projects occurred. In summary, it was noted that the Golden Glades TRIP funds cannot move forward until a maintenance agreement with Tri-Rail or MDT is created and authorized.

VI)   September 29, 2010 RTTAC Modeling Subcommittee Meeting Overview
Wilson Fernandez gave a brief overview to the group on the September 29, 2010 RTTAC Modeling Subcommittee meeting. Highlights included:

- We received the MOU between the MPO's and DOT Districts for funding the next model development.
- The draft scope of services prepared by Shi-Chiang Li is being reviewed.
- The updated model will be completed in December 2012 and will be provided to the MPO's for their 2040 Plan updates.
- A TAZ delineation overview was prepared by Cambridge to ensure regionally we are consistent. It was noted that the TAZ delineation incorporation was being completed at a local level and is due by the Spring of 2011.

- The group wants to establish a systematic procedure for coordinating and documenting model changes/revisions.

VII)   January 24, 2011 SEFTC Meeting Proposed Agenda Items

Randy Whitfield gave the group a brief overview of the SEFTC January 24th draft agenda:

- Smartcard status report
- Elections
- 2009 Regional Report
- HUD Grant status report
- Regional Performance Measures introduction

VIII)   Other Business

It was requested that the Regional Consultant prepare a 2011 annual calendar for the upcoming RTTAC and SEFTC meetings.

IX)   Next RTTAC Meeting – January 12, 2011

X)   Adjournment

2011 MEETINGS

Quarter 1		
JANUARY	**FEBRUARY**	**March**
RTTAC January 12 SEFTC January 24	RTTAC February 16	No Meeting

Quarter 2		
APRIL	**MAY**	**JUNE**
RTTAC April 13 SEFTC April 25	RTTAC May 18	No Meeting

Quarter 3		
JULY	**AUGUST**	**SEPTEMBER**
RTTAC July 13 SEFTC July 25	RTTAC August 17	RTTAC September 14 SEFTC Septmber 26

Quarter 4		
OCTOBER	**NOVEMBER**	**DECEMBER**
RTTAC October 19 *RTTAC October 12* *SEFTC October 24*	No Meeting *RTTAC November 16*	No Meeting

Alternate dates TRIP Pending

Prepared 1/4/2011