



**Regional Transportation Technical Advisory Committee
(RTTAC) Meeting Agenda**

Date: January 10, 2018

Time: 1:30 PM

Place: Broward Metropolitan Planning Organization
100 W Cypress Creek Rd #650
Fort Lauderdale, FL 33309

1) Regular Items

- (a) Call to Order/Introductions
- (b) Motion to Adopt Agenda for January 10, 2018
- (c) Motion to Approve Meeting Minutes of December 14, 2017
- (d) Comments from the Chair

2) Action Items

- (a) No Action Items

3) Non-Action Items

- (a) TRIP Status
- (b) 2045 Regional Transportation Plan Status
 - i. Data Collection
 - ii. Status of local transportation plans.
 - iii. GOMs
 - iv. Use of SERPM 7.0 for scenario planning.
- (c) Draft SEFTC Agenda
- (d) Update of SMART Plan

4) Administrative

- (a) Member Comments
- (b) Safe Streets Summit Flyer

Next Meeting

The next RTTAC meeting is scheduled for February 14, 2018. The next SEFTC meeting is tentatively scheduled for February 9, 2018.

Motion to Adjourn



**Minutes of the Regional Transportation
Technical Advisory Committee (RTTAC)
Meeting**

December 13, 2017 1:30 PM

Broward Metropolitan Planning Organization
100 W Cypress Creek Rd #650, Board Room
Fort Lauderdale, FL 33309

1. REGULAR ITEMS

a. Call to Order/Introductions

Mr. Nick Uhren called the meeting to order at 1:48 p.m. The following attendees were present:

1. Nick Uhren, Palm Beach TPA, nuhren@PalmBeachtpa.org
2. Renee Cross, Palm Beach TPA, rcross@palmbeachtpa.org
3. Kevin Fischer, Palm Beach TPA, kfischer@palmbeachtpa.org
4. Tewari Edmonson, Miami-Dade TPO, tewari.edmonson@mdtpo.org
5. Wilson Fernandez, Miami-Dade TPO, Wfernandez@mdtpo.org
6. Bill Cross, Broward MPO, crossw@browardmpo.org
7. Loraine Cargill, SFRTA, cargilll@sfrta.fl.gov
8. Chris Ryan, Broward MPO, ryanc@browardmpo.org
9. Daniel Knickelbein, Broward MPO, knickelbeinD@browardmpo.org
10. Kim Delaney, TCRPC, kdelaney@tcrpc.org
11. Paul Calvaresi, Broward MPO, calvaresip@browardmpo.org
12. Ken Jeffries, FDOT D6, ken.jeffries@dot.state.fl.us
13. Lois Bush, FDOT D4, lois.bush@dot.state.fl.us
14. Shi-Chiang Li, FDOT D4, shi-chiang.li@dot.state.fl.us
15. Christina Miskis, SFRPC, cmiskis@sfrpc.com
16. Karen Kiselewski, Cambridge Systematics, kkiselewski@camsys.com
17. Christine Fasiska, FDOT D4, Christine.Fasiska@dot.state.fl.us
18. Melissa Ackert, FDOT D4, Melissa.Ackert@dot.state.fl.us
19. Sabrina Aubrey, FDOT D4, Sabrina.Aubrey@dot.state.fl.us
20. Yamilet Diaz, FDOT D6, Yamilet.Diaz@dot.state.fl.us
21. Srin Varanasi, Corradino, svaranasi@corradino.com
22. Celeste Dunmore, Lauderdale Lakes, celested@lauderdalelakes.org
23. Bill Ball, Tindale Oliver, bball@tindaleoliver.com
24. Jessica Josselyn, Kittelson & Associates, jjosselyn@kittelson.com
25. Alia Awwad, Kittelson & Associates, aawwad@kittelson.com
26. Thomas Lanahan, TCRPC, tlanahan@tcrpc.org
27. Yanique Kelly, FDOT D4, yanique.kelly@dot.state.fl.us
28. Jay Evans, Cambridge Systematics, jevans@camsys.com
29. Xingmin Guo, Whitehouse Group, xguo@whitehousegroup.com
30. Girish Kumar, HNTB, gkumar@hntb.com
31. Valerie Neilson, Palm Beach TPA, vneilsen@palmbeachtpa.org

b. Adopted: December 13, 2017 Agenda

Motion to adopt the agenda for December 13, 2017. Jessica Josselyn stated item 2.b should be amended to say Elect RTTAC Officers for Calendar Year 2018/2019.

Motion to approve the agenda with the requested change by Mr. Wilson Fernandez, seconded by Mr. Kevin Fischer and carried unanimously.

c. **Approved:** April 19, 2017 Meeting Minutes

Motion to approve the minutes for April 19, 2017 with the note to add Ms. Loraine Cargill to the list of attendees and to sign in. Ms. Jessica Josselyn asked attendees to sign in.

Motion by Mr. Kevin Fischer, seconded by Mr. Wilson Fernandez and carried unanimously.

2. ACTION ITEMS

a. **Approved:** Draft RTTAC By-laws.

Palm Beach TPA staff facilitated a discussion among the RTTAC on the draft RTTAC By-laws. All agreed to edits were made in the Microsoft Word version of the draft By-Laws during the meeting. Following the meeting, the Palm Beach TPA agreed to finalize the draft By-Laws and deliver a copy to the Broward MPO prior to the January 10, 2018 RTTAC meeting.

Mr. Nick Uhren provided a background on the agenda item. The purpose of the RTTAC By-Laws is to establish a set of guidelines that will govern the operations of the RTTAC, as currently there are no formalized by-laws for the committee. The discussion included editing some of the definitions and organization names within the By-Laws, committee and subcommittee membership, examining the interlocal agreement for consistency, and seeking counsel opinion on the draft By-Laws. The following summary captures the main points discussed.

- The Committee agreed on removing the Vice Chair position and instead designate an Alternate to the Chair. Additionally, it was agreed that the Chair and their Alternate should both be from the agency hosting the active Regional Transportation Plan (RTP) contract. The committee also discussed the RTTAC administration responsibilities. After much discussion occurred, there was general consensus that the agency hosting the RTP contract would be responsible for administrative duties for 5-year periods, consistent with the RTP consultant contract timelines. In conclusion, to allow for flexibility, the committee agreed that the period for which an agency is responsible for SEFTC administrative duties should be decided by the committee as needed rather than being prescriptive in the By-Laws.
- The location of RTTAC meetings was also discussed, and there was general consensus on maintaining the rotating location between the Palm Beach TPA, Broward MPO, and Miami-Dade TPO, with the option to host the meetings at the Broward MPO as needed due to RTP activities and commitments.
- It was further discussed that the consultant contract manager for the regional plan need not be the host agency and that the two issues are separate. There was also discussion regarding having the by-laws state that the host agency will rotate every five years between MPOs. Mr. Fernandez said that should be a formal agreement that the host agency will be in place for five years.

- There was also discussion on committee versus subcommittee membership, where the RTTAC membership was determined at 13 agencies for voting purposes, and committee membership would not be required for subcommittee participation.
- Mr. Wilson Fernandez suggested that the SEFTC By-Laws should be updated in conjunction with the RTTAC By-Laws and that both are taken together to SEFTC for approval.
- It was noted that the RTTAC By-Laws would also help outline the standing subcommittees and provide the flexibility on creating ad-hoc subcommittees.
- Additionally, seeking local counsel on item 4.G Florida's Open Meeting Law of the By-Laws was suggested.

Motion to approve the draft RTTAC By-Laws with the edits discussed at the meeting and request for counsel opinion on section 4.G. Motion by Mr. Wilson Fernandez, seconded by Mr. Bill Cross and carried unanimously.

b. Removed: elect RTTAC Officers for Calendar Year 2018

Motion to remove the agenda item for elected officers for calendar year 2018. Motion by Mr. Bill Cross, seconded by Mr. Ken Jeffries and carried unanimously.

c. Deferred: FY 2019-2023 Transportation Regional Incentive Program (TRIP) List

Mr. Nick Uhren mentioned that the Palm Beach TPA received notification of funding availability from FDOT District 4 in the Trip program for the next five Fiscal Years, but did not receive similar notification from FDOT District 6. Mr. Ken Jeffries stated that FDOT District 6 funding allocations will be available in January 2018; however, generally there are about \$5.2 million available for allocation during the five Fiscal Years. Mr. Uhren suggested deferring the item to January so that FDOT District 6 funding allocations are confirmed.

Mr. Wilson Fernandez asked whether deferring the item would impact the FDOT 5-year program cycle and inquired on when SEFTC recommendations on the allocations would be needed. Mr. Jeffries stated the work program starts in July but development starts in May, so receiving feedback by then is needed. Ms. Sabrina Aubrey stated that the deadline for the FDOT District 4 TRIP project allocations is early spring. Ms. Aubrey mentioned that obtaining recommendations from the SEFTC Board in May would be the latest the District is able to receive feedback for the work program. Funding allocations identified by FDOT D4 thus far do not include allocations for FY 2024, which will be identified in late summer/early fall of 2018.

Mr. Bill Cross asked if there is an estimate of what these funds would be to enable allocating projects for earlier fiscal years, and Ms. Aubrey responded that since the funding is dependent on the gas tax it fluctuates from one year to another. There was also a discussion of separating rail funding from regional incentive dollars that are currently assigned to the same fund code, as rail TRIP funds are programmed by Central Office and do not require a match. Separating the two funding sources would enable the regional agencies to establish their funding programs.

Mr. Jeffries asked about the Tri-Rail Downtown Miami Link project, on whether it is the responsibility of the owner of the track. Ms. Loraine Cargill stated that FDOT is not funding projects related to track

improvements, but will confirm. Mr. Bill Cross explained the funds were necessary to install a second set of positive controls, and the assumption is that SFRTA would still be using these funds.

Motion to defer the agenda item for FY 2019-2023 Transportation Regional Incentive Program (TRIP) List. Motion by Mr. Wilson Fernandez seconded by Ms. Loraine Cargill and carried unanimously.

d. Approved: RTTAC Meeting Calendar for 2018

Mr. Bill Cross and Mr. Paul Calvaresi discussed adopting a 2-year calendar with the intent of scheduling 12 initial RTTAC meetings for the purpose of the Regional Transportation Plan (RTP) discussions. Ms. Loraine Cargill recommended lining up the RTTAC calendar with PTAC meetings to facilitate the ability for members attend both, and asked to move the RTTAC meeting from August 8, 2018 to August 15, 2018.

Ms. Renee Cross pointed out that the February 1, 2018 SEFTC meeting conflicts with the MPOAC meeting and the Safe Streets Summit and recommended moving the meeting to February 9, 2018. Mr. Nick Uhren asked whether the RTTAC Committee was recommending the SEFTC meetings as well as the RTTAC meetings, and Ms. Josselyn stated that both meetings are on the calendars as recommendations from the RTTAC for SEFTC Board approval. Ms. Cargill also pointed out that PTAC meetings are typically held bi-monthly, but are shown as monthly meetings on the proposed calendar.

Motion to recommend the RTTAC Meeting Calendar for 2018 for approval with edits. Motion by Ms. Renee Cross seconded by Mr. Ken Jeffries and carried unanimously.

3. INFORMATION ITEMS

a. 2045 Regional Transportation Plan (RTP) Status

Mr. Paul Calvaresi introduced himself as the Broward MPO project manager for the Regional Transportation Plan (RTP) and introduced the item. Ms. Jessica Josselyn provided an overview of the status of the RTP. The immediate next step was to finalize and coordinate the schedules as soon as possible, pending coordination with the regional agencies on their respective Metropolitan Transportation Plans (MTPs), and providing milestones by the next RTTAC meeting. Ms. Josselyn added that the Consultant team will be beginning the data collection effort, will be meeting with the public involvement subcommittee, and will begin drafting the RTP goals.

Ms. Josselyn asked about the timeline for the different MTPs. Mr. Nick Uhren stated that the Palm Beach TPA can begin coordination with Mr. Kevin Fischer as the MTP's project manager. Mr. Wilson Fernandez mentioned that the Miami-Dade TPO is currently under a cone of silence for the MTP selection process, which is led by Mr. Carlos Roa, and will be available for coordination in early 2018. Ms. Melissa Ackert asked the RTTAC on how the TSM&O subcommittee can work with the RTP team to integrate TSM&O projects into the RTP. Ms. Josselyn stated that it is a priority of the plan to coordinate with the different subcommittees early on during the plan development process.

b. 2018 Safe Streets Summit Update

Ms. Valerie Nielson provided an update on the Safe Streets Summit, which will be held on February 1-2, 2018. Ms. Nielson encouraged all to attend the event.

c. Modeling Subcommittee Report

Mr. Wilson Fernandez provided an update on the Household Travel Survey. Mr. Fernandez described the components and results of the Household Travel Survey, and stated that documentation is being finalized and will be provided to partner agencies and will be available online for the public's access.

Mr. Shi-Chiang Li provided an update on the SERPM model, where zonal data has been in development over the past year. Mr. Li discussed the remaining project schedule and stated that the model development should be completed by the end of September 2018.

d. US-27 Multimodal Corridor Study

Ms. Delaney introduced Mr. Thomas Lanahan, TCRPC. Mr. Lanahan provided an update on the US-27 Multimodal Corridor Study. The study examined US-27 as an alternative freight corridor. The study looked at regional connections from Southeast Florida to Orlando, which represents critical regional and state freight mobility given the population concentrations. The study evaluated the feasibility of the corridor and was presented to different regional agencies as well as FDOT.

Mr. Wilson Fernandez asked about the feedback from the Freight Transportation Advisory Committee (FTAC) in October. Mr. Lanahan stated that the feedback from the FTAC was overall positive, including agreement on the proposed access to Port Miami. Mr. Fernandez recommended consulting the Hyper Loop application, as well as the CSX Corridor Study that discusses the Lehigh Spur link. Mr. Fernandez also recommended making changes to the freight map presented, including updating the classification for the CSX Homestead branch, adding the Lehigh spur link, and removing the connection to downtown Miami, as this link was removed after the Metrorail was constructed.

Mr. Fernandez also asked whether TRIP rail funding was being considered by FDOT Central Office for this project, and inquired how the project fits into the Strategic Intermodal System (SIS) identified by FDOT. Ms. Lois Bush stated that the project is currently identified in the Unfunded 2045 SIS Multimodal Plan, with the limits extending from Miami-Dade County to the Palm Beach County line along US 27, and that the plan also includes improvements for urban sections in Broward County. While the plan is not a commitment to fund these improvements, it identifies deficiencies along SIS corridors. Mr. Nick Uhren commented that the improvements would mostly fund highway improvement projects, and Ms. Bush added that there are other funding sources that are available for the other modes.

Mr. Bill Cross pointed out that these types of alternative freight mobility corridors provide an opportunity to free up rail resources for passenger rail, which should be considered among the three counties in terms of programming into Project Development and Environment (PD&E) studies. Mr. Lanahan added that while FEC is interested in operating freight movements along the tracks, funds would need to be identified to build it. Ms. Lois Bush will share the presentation that FDOT Central Office gave on the multimodal corridor study.

e. Next Meeting: January 10, 2018.

Mr. Fernandez asked whether the Interlocal Agreement should be examined for the next meeting to determine whether the draft RTTAC By-Laws would be impacted. Mr. Nick Uhren thanked the Committee with this meeting his last as the Chair.

f. Adjournment

Mr. Nick Uhren adjourned the meeting at 4:28 pm.

Attachment A: Trip Funding

Schedule A - State Fund Allocations
(in thousands)

Work Program Fund	Dist	Curr Year	Five Year Work Program					Five Year	Curr + 5Yr	
		2018	2019	2020	2021	2022	2023	WP TOTAL	WP TOTAL	
GROWTH MANAGEMENT (GM) FUNDS										
GMR	GM, Strategic Intermodal System	99	179,562	188,586	197,262	206,022	215,094	224,232	1,031,196	1,210,758
GRSC	GM, Small County Outreach Program	01	3,756	4,026	4,286	4,548	4,819	5,092	22,771	26,527
		02	7,812	8,052	8,571	9,095	9,638	10,185	45,542	53,054
		03	6,439	6,902	7,347	7,796	8,261	8,730	39,036	45,475
		04	1,073	1,150	1,224	1,299	1,377	1,455	6,506	7,579
		05	1,073	1,150	1,224	1,299	1,377	1,455	6,506	7,579
		06	537	575	612	650	688	727	3,253	3,790
		07	537	575	612	650	688	727	3,253	3,790
	Total		20,927	22,431	23,877	25,337	26,849	28,372	126,866	147,793
NSTP	New Starts Transit	99	29,927	31,431	32,877	34,337	35,849	37,372	171,866	201,793
TRIP	Transportation Regional Incentive Program	01	0	403	811	1,222	1,648	2,078	5,162	6,162
		02	0	324	651	981	1,323	1,667	4,945	4,945
		03	0	213	427	644	869	1,095	3,248	3,248
		04	0	531	1,068	1,609	2,170	2,735	8,114	8,114
		05	0	604	1,213	1,829	2,467	3,109	9,222	9,222
		06	0	362	728	1,098	1,480	1,866	5,534	5,534
		07	0	426	856	1,291	1,741	2,194	6,507	6,507
		31	59,854	60,000	60,000	60,000	60,000	60,000	300,000	358,854
	Total		59,854	62,862	65,754	68,674	71,698	74,744	343,732	403,586

Attachment B: Draft SEFTC Agenda



**Southeast Florida Transportation Council (SEFTC)
Meeting Agenda**

Date: *Tentatively* February 2, 2018

Time: 9:30 AM

Place: Broward Metropolitan Planning Organization
100 W Cypress Creek Rd #650
Fort Lauderdale, FL 33309

1) Regular Items

- (a) Roll Call
- (b) Pledge of Allegiance
- (c) Motion to Adopt Agenda for February 9, 2018
- (d) Motion to Approve Meeting Minutes of May 5, 2017
- (e) Opportunity for Citizens to Speak on Transportation Matters

2) Action Items

- (a) Election of Chair and Vice-chair
- (b) Motion to Approve 2018 and 2019 SEFTC meeting calendar and meeting locations

3) Non-Action Items

- (a) 2045 Regional Transportation Plan Kick-Off
- (b) Use of SERPM 7.0 for scenario planning.
- (c) Update of SMART Plan

4) Administrative Items

- (a) Proposed RTTAC By-laws
- (b) Discussion of the FY 2019-FY 2023 Transportation Regional Incentive Program (TRIP) List
- (c) Next Meeting: The next SEFTC meeting is scheduled for May 11, 2018.
- (d) Motion to Adjourn

REGISTER NOW!

FEBRUARY 1-2, 2018

West Palm Beach, FL

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